MEETING MINUTES
Thursday July 20, 2006
10:00 am
Calvin Rampton Building, Large Conference Room

Attendance:

Doug Chandler (State, ITS)	Jeff Dial (St. George City)
Brent Ball (Summit County)	Merv Gustin (Duchesne County SO)
Dave Shopay (West Valley City)	Tim Cornia (State DPS)
Steve Proctor (UCAN)	Matt Morrison (Salt Lake County)
Carol Groustra (State DPS)	Patsy Winchester (Weber County SO)
Nancy McConnell (State DTS)	Jon Tait (Motorola)
Chris Dunn (Salt Lake City PD)	Boyd Webb (State DTS)
Phil Bates (State DPS)	Randy Auman (Logan City PD)
Bob Craven (State DPS)	Scott Mickelsen (Salt Lake County)
Floyd Ritter (State DTS)	

Teleconferenced

I. **Approval of Previous Minutes**
    The May 2006 minutes were approved without change.

II. **UWIN Governance Board**
    Phil Bates stated that after a meeting with the CIO, Verdi White would be acting as the chair of the UWIN Governance Board and would soon be calling a meeting of that body. DTS is producing a new Communications organization as part of the transition process.

III. **The Role of Amateur Radio in Emergency Communications**
    Bob Craven presented a short video presentation, followed by open discussion on amateur radio's role in emergency communications. There are two organizations within the State of Utah: Radio Amateur Civil Emergency Services (RACES) and Amateur Radio Emergency Services (ARES). RACES is a statewide organization, run by the office of emergency services. ARES is run on a county-wide basis.

IV. **Region 41 Plan Status**
    Steve Proctor reported the plan was submitted, and that he expected it to be approved by the end of August. It is sitting on the federal register along with about five other plans. Once approved, the frequency committee will be established.

V. **800MHz Rebanding**
    Steve Proctor stated that UCAN has made presentations to all of the UCAN regions, to make people aware of the issues. Of the approximately ~15,500 units on the network, there will be about 3,000 that will need to be replaced. The rest can be retuned. The statement of work will start next week. Reprogramming will start in approximately October and continue into next May. The process is due to be completed by July of 2007. All user devices must be reprogrammed before the infrastructure work will start.

VI.   OmniLink Interoperability Funding
Phil Bates reported that recent state rate committee meetings combined the two state VHF networks into one. There was stiff resistance to combining OmniLink as part of the new combined rate. The CIO offered to cover the OmniLink costs for FY-07 through the retained earnings. The Legislative Fiscal Analyst is setting up a meeting with Legislative leadership to find the funding for FY08. Emery County will be hooking up circuits to OmniLink any time now.

VII.   Broadband Wireless Initiative
Tim Cornia gave an update on the progress of the broadband initiative. Vendors have met with and presented information to the wireless Ethernet committee. The committee is looking for an open standard if possible. UDOT is anxious to get something put together to test 4.9GHz. An important issue will be what happens to the available 4.9GHz spectrum if a single agency uses up the entire available spectrum in a given region.

VIII.   Tactical Interoperable Communications Exercise
Doug Chandler reported that each state is required to do a Full Scale Exercise in order to continue receiving Homeland Security funding. Utah has defined Salt lake County as our urban area, and the exercise will be on August 24th at the E-Center. This requirement stems from a request that Congress made to Homeland Security, asking what was bought with the $1.2B spent so far on "interoperable communications" since 2003. The outcome of the exercise will eventually become public knowledge through some kind of scorecard. Doug will be a peer evaluator for North Dakota's, Wyoming's, and Nevada's Full Scale Exercises. Next year, Homeland Security will require a statewide plan.

IX.   Other Business
Steve Proctor offered some remarks about the criticality of a functioning UWIN governance board. It's been 18 months since the Governance Board met last. The State Interoperability Executive Committee is a function that is absolutely required.

X.   Next Meeting
September 21, 2006
10:00 am
Calvin Rampton Complex
UHP Large Conference Room
4501 S. 2700 W.
Salt Lake City

http://uwin.utah.gov